

Welcome to EQUITANA 2025!

Please have a careful look at this information to make sure that you and your horses have a good journey and spend an exciting and successful time at the world equestrian sports fair EQUITANA 2025.

Overview:

1. HORSES.....	2
1.1. ARRIVAL.....	2
1.2. HORSE BOXES.....	2
1.2.1. STABLE HYGIENE.....	2
1.2.2. DEPARTURE.....	3
1.3. HORSE FEED ARRANGEMENTS.....	3
1.4. VETERINARY ATTENDANCE.....	3
1.5. FARRIER.....	3
1.6. TRAINING/WARM-UP-AREAS.....	3
1.7. HORSES CROSSING THE HALLS/SECURITY.....	3
2. PARKING OF VANS, HGV AND TRAILERS.....	4
3. PROGRAM.....	4
3.1. SHOW-PROGRAM: SMALL RINGS/MAIN-RING.....	4
3.2. USE OF MUSIC IN THE SMALL ARENAS.....	4
3.3. STEREO EQUIPMENT.....	5
4. IMAGES AND FILM FOOTAGE.....	Fehler! Textmarke nicht definiert.
5. SECURITY.....	5
5.1. ACCIDENT AVOIDANCE.....	5
5.2. WINTER SERVICES.....	5
5.3. STAND SECURITY / SECURITY STAFF FOR HORSES IN THE HALLS.....	5
5.4. EMERGENCY.....	5
5.5. HYGIENE REGULATIONS.....	5
6. DOGS & OTHER ANIMALS.....	6
7. COMPLAINTS / QUESTIONS / PROBLEMS.....	6
8. CHECKLIST.....	8



1. HORSES

1.1. ARRIVAL

For all horses traveling to EQUITANA and for all persons who require a participant wristband, the EQUITANA participant and horse registration must be completed in advance. You also reserve your horse boxes at EQUITANA via this system.

NEW: All participants and accompanying persons (riders, grooms, drivers, etc.) traveling to EQUITANA must be registered in advance via the registration system and will receive a link to register themselves in the system. A QR code will then be sent to them, which can then be exchanged for a participant wristband on site at P1.

No more wristbands will be sent out in advance. Persons without an individual code will not receive a wristband.

We ask for your understanding that ***horses that have not been registered in advance will not be admitted to the exhibition grounds*** and cannot be accommodated in the halls or in the stable tent on site. Show performances must also be registered. All exhibitors of horses at EQUITANA 2025 must strictly observe the veterinary regulations.

Parking-Lot P1

(directly opposite Gruga Halle, Messehaus Ost, address for your navigation system attached)

This is where the **veterinary check, the wristband issue** and part of the **stable tents** are located, where the official veterinary examination of the horses takes place before unloading.

Please have your health certificate - not older than 5 days - as well as your equine or FEI passport and insurance confirmation (liability) ready! No horse may enter the exhibition grounds without these documents.

Please ensure that the equestrian passport includes a valid medication appendix, a livestock owner declaration and the animal identification drawing.

Please pay particular attention to the rules set out in the health regulations. We would also like to inform you that, due to the currently valid animal husbandry regulations, you may be asked to hand over your equine passport to EQUITANA or an authorized service provider for the duration of the horse's stay.

1.2. HORSE BOXES

The onsite allocation of stables in the tents will be organized by the stable manager Mr Karl Habrock. Please follow his and his team's advice. Horses which will be stabled in the halls must wait until the horseways have been laid and built-up in the halls. As far as the capacities are available, the horses will need to stay in stable boxes on P1 or on their transporters/ trailers.

1.2.1. STABLE HYGIENE

Please clean up your horse boxes every day and renew the bedding!

There are several manure containers located on the exhibition area (as to be seen in the plan). Bedding can be bought on P1 at our feed distributor **Fa. Futterhandel Bernd Grotenburg e.K.** Please bring your own tools for cleaning the boxes (barrow, fork, blade etc.).

In case of urgent pollution of boxes in spite of repeated order to clean them, we reserve the right to close the exhibition booth concerned and order a cleaning of the boxes with cost!



1.2.2. DEPARTURE

On the last day of the fair, Wednesday, 12. March 2025, all horses must leave **by 6 p.m. at the latest**, as the dismantling in the halls/ stable tents begins immediately - later departure from the indoor stalls (Hall 4, logistics area and Hall 1A) is not possible due to the dismantling work! Horses that stay until 13. March must be moved to P1. Horses that are stabled in the halls (H4, H1A and logistics area) may have to be removed from the halls before 6 pm. If the departure is later, these horses can be accommodated in the stable tents on P1. All participants will be informed of this in good time on site.

The departure of all horses must take place no later than 9:00 a.m. on Thursday, 13. March 2025.

Horses that are to be moved abroad from EQUITANA 2025 require official veterinary clearance with the issue of the necessary TRACES certificate. Please remember to schedule this clearance at the veterinary checkpoint on P1 in good time.

1.3. HORSE FEED ARRANGEMENTS

EQUITANA offers a variety of feed which can be purchased by the company: **Fa. Futterhandel Bernd Grotenburg e.K.** (located on P1). Feed will only be handed out against immediate payment or feed coins. A delivery of feed and bedding on the exhibition area is possible.

Please bring water- and feedtroughs for your horses.

1.4. VETERINARY ATTENDANCE

The veterinarian **Dr. Hollerrieder and Team** will be attainable **round the clock**. You can find him on P1 or you can call him.

1.5. FARRIER

If your horse needs a farrier on the exhibition site please contact the responsible farrier. He will always be there during the day.

1.6. TRAINING/ WARM-UP-AREAS

The sufficient movement of the animals is obligatory!

The following options are available as riding areas for the participants of the day's programme:

- Warm up arenas in P1, Hall 1A, Hall 5 North and Hall 4
- Riding rings in Hall 1, Hall 2 and Hall 6

It is possible to use the exercise areas for training purposes outside the opening hours of the fair (access only with participant wristbands). We reserve the right to close individual rings/ exercise areas due to the preparation of participants for the evening events. We will announce more detailed information and movement times regarding ring occupancy on site.

The use of the show arena in hall 5 for training purposes can only take place with special permission from the show office. Please note the notices at the show office!

Please note: it is forbidden to leave horses running free in the arenas! Longing is only allowed in case there are no other riders in the arena at the same time.

1.7. HORSES CROSSING THE HALLS/ SAFETY OBLIGATIONS

In order to avoid accidents and to let you have a pleasant stay at EQUITANA 2025 it is absolutely necessary to **lead horses on the horseways** covered with rubber floor or carpet. Plans of the



horseways will be handed out in the show-office. Please note that the floor without carpets is **extremely slippery** and a risk of accidents for your horse and the visitors!

To ensure the safety of the horses and the visitors it is not permitted to lead horses off-horseways. The horseway-plans will be displayed in the stable-office as well as in the show-office and can be recognized there.

Due to the current situation, we expressly point out that riding and ropeless leading on the horse paths in the halls and on the paths between the halls is prohibited. Please lead your horses on ropes/ reins! Failure to comply may result in exclusion from the EQUITANA program!

2. PARKING OF VANS, HGV AND TRAILERS

We urgently ask you to be aware of the no parking signs; vehicles ignoring these will be towed away immediately.

We ask you to please remove your vehicles from P1 directly after stabling your horses. For participants of a single performance or cup parking is available on P2. The parking lot must be left directly after your performance.

In case you want to park a caravan on P2, you must order it directly by Messe Essen (bookable at Online Service Tool)

Double-parking of cars in car park spaces or the diagonal parking of vans is not allowed and will immediately be reported to the towing service.

The parking of vans, camper, mobile homes etc. on kerbs and walkways outside the Exhibition Centre is strictly forbidden, please adhere to the parking prohibition otherwise the vehicles will be towed.

3. PROGRAM

3.1. SHOW-PROGRAM: SPEAKER TEXTS

Participants in the exhibitor day program in Hall 5 are asked to send their speaker texts and set-up plan for their appearance at the show office in advance via email at Ulrike.goeddecke@rxglobal.com. For safety's sake, please bring a copy with you to the fair.

Please send the music for the exhibitor program in Hall 5 in advance to equitana@alberding.de (high quality, preferably in .wav or .aiff format - NOT MP3). Please bring a copy (USB stick or CD) to the event as a precaution. If no music is submitted, your program will be performed without music.

Exhibitor performance times will be published on our website www.equitana.com in february.

3.2. USE OF MUSIC IN THE SMALL ARENAS

Due to changes in GEMA guidelines, **it is no longer permitted to play music in the small rings** (except the grandstand ring in Hall 6). This does not apply to GEMA-free music. GEMA-free music is music by composers who have not concluded a collecting society contract with GEMA. Please bring USB sticks/ CDs for this purpose, which can be connected to the sound system at the small rings themselves on site.



3.3. SOUND SYSTEMS

On all arenas at EQUITANA (except the warm up arenas and hall 5 north) there are sound systems with microphone/ headset and CD player available (For the use of pieces of music please consider **paragraph 3.2**).

These systems can be used by the performing exhibitor. An EQUITANA-Volunteer is available on every show arena for assistance and surveillance of the performances' time limits.

For technical questions and problems with the sound systems, you may reach our technical provider, the number is to be found locally at the sound station.

4. PHOTOS AND VIDEOS

By taking part in this event, the participant is made aware that the horse show organizers will use images and film footage made of him or her at the event for all kind of media coverage and documentation in accordance with German law (Art. 6 Abs. 1 lit. f DSGVO i.V.m. § 23 KUG).

5. SECURITY

5.1. ACCIDENT AVOIDANCE

Helmets are compulsory - Young people and children under the age of 18 are obliged to wear a riding helmet when riding. The EQUITANA team reserves the right to prohibit performances without a riding helmet. As a matter of principle, we recommend that all riders wear a riding helmet as a role model!

5.2. WINTER SERVICES

All lanes used by horses will be cleared of snow or gritted against ice if necessary. In case of low temperatures and snow we advise careful acting, sturdy shoes and adapted equipment for your horse (blankets etc.).

5.3. STAND SECURITY / SECURITY STAFF FOR HORSES IN THE HALLS

Hall security during the exhibition is taken care of by the organizers, although they are not responsible for the security of individual stands. Should you require this, please use the form *Guard Service (in the Online Service tool)*. It is not allowed to use private security guards.

Our stable team checks on all horses in the halls and tents in intervals during the night. If any horse shows signs of illness or trouble, the owner and the vet will be informed immediately.

Please leave a mobile phone number at our stable manager and at the box for this matter!

5.4. EMERGENCY

Important telephone numbers:

You will get all important telephone numbers in a separate letter.

5.5. HYGIENE REGULATIONS

For the protection of all, each participant undertakes to comply with the hygiene regulations of RX Deutschland GmbH, the operator, the exhibition grounds and the authorities applicable at the event. The relevant regulations will be announced in good time.



6. DOGS & OTHER ANIMALS

- a) For safety reasons, visitors are not permitted to bring dogs with them. **We therefore ask all exhibitors and participants to bring dogs into the halls only in exceptional cases.** Dogs must be kept on a lead and should behave quietly on the stand
- b) Dogs may **only** be brought into the exhibition halls **with valid rabies protection** (vaccination certificate must be carried) and appropriate proof or authorization.
- c) The State Dog Ordinance must be complied with, i. e. concerning a possible muzzle obligation. In the event of infringements, the organiser reserves the right to take further measures against the owner.
- d) Dogs from abroad require a valid EU pet passport.
- e) Due to animal health regulations, any **ruminants** (camels, goats, cattle etc.) must be reported beforehand and also have a **valid health certificate stamped by the respective veterinarian officer.**
- f) According to the official animal health regulations **birds and poultry** must be explicitly registered beforehand and must show a **valid health certificate of the responsible veterinary department.**

7. COMPLAINTS/ QUESTIONS/ PROBLEMS

If you have any questions about the accommodation of your horse, if you are not satisfied with the program, if there are any problems with your horse or your presentation at the show, please do not hesitate to contact our show team in the show-office. We will do our best to solve your problem and to clear difficulties.

We wish you a good trip and an exciting time with your horses at EQUITANA 2025 in Essen!



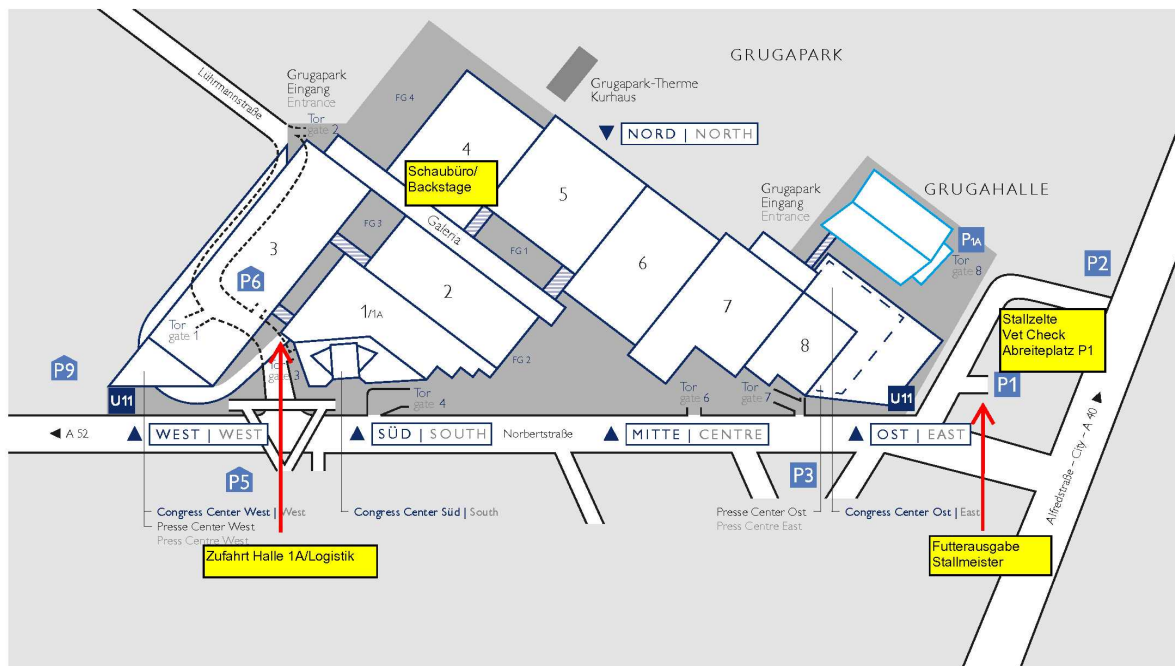
EQUITANA 2025

Address for your navigation system:

MESSE ESSEN GmbH
Messeplatz 1
45131 Essen



GELÄNDEPLAN | SITE PLAN





8. CHECKLIST

1. registration of the horse(s) for the event - completion of the participant registration form
2. registration of all participants and accompanying persons (riders, grooms, legal guardians in the case of minors) via the participant registration and dispatch of the corresponding access codes
3. Certificate of Health & Origin of the horse(s) if they are of **domestic origin** (issued within the last 5 days)
4. TRACES Certificate of the horse(s) if they are of **foreign origin** (in accordance with EU Guidelines *2009/156/EC and 90/425/EEC*).
5. Registration Certificate or FEI Passport of the horse(s) with valid medication appendix, declaration of ownership and registration number.
6. Insurance cover (liability insurance) for the horse(s)
7. Initial immunisation against equine influenza (see above).
8. Speaker texts, setup plan and music by email (only for participants in the exhibitor day program in hall 5)
9. Compliance with the hygiene rules applicable at the event. The relevant regulations will be announced in good time.



EQUITANA 2025 March 06th-12th 2025



This paper permits direct

ACCESS TO CARPARK P1

Valid only for show participants and exhibitors with horses and horse transport vehicles only for loading and unloading horses and material.

!!!No parking authorization!!!

RX Deutschland GmbH
Projekt EQUITANA

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Senior Event Manager